CUI



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS 19TH AIRLIFT WING (AMC) LITTLE ROCK AIR FORCE BASE, ARKANSAS

DATE 2023

MEMORANDUM FOR 19 FSS/FSWO

FROM: UNIT/OFFICE Symbol

Bldg ## Street Name CMSgt Williams Dr

Little Rock AFB AR 72099

SUBJECT: APF Equipment Loan

1. The purpose of this memorandum is to request the use of APF equipment from the 19th Force Support Squadron, Community Services Flight, Outdoor Recreation in support of [Unit's Official function] detailed below:

Pick-up POC:

Pick up date: Pick up time: Drop off date: Drop off time:

Chair quantity: Table quantity:

2. For any questions regarding this subject please contact [POC's First & Last Name (requesting authority must be Commander, Chief or equivalent)] at ###-#### or First.Last@us.af.mil

FIRST NAME M.I. LAST NAME, RANK, USAF Title

BLACK KNIGHTS

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POC: