

Little Rock Air Force Base, Recreational Vehicle Storage Agreement, Waiver and Liability

Customer Name Last, First:	DoD ID #:	RV Storage Spot #
Vehicle Make:	Model:	License Plate #

Privacy Act Statement:

1. Authority 10 USC 9013
2. Principle Purpose: Registration of customer’s property for storage and completion of LRAF form 28.
3. Routine Uses: Notification of customer in cases of emergency, vandalism, theft, etc. of stored property.
4. Disclosure and Effect: Voluntary. Incomplete or partially completed forms will negatively affect placement and placement opportunities within the RV storage lot.

Please initial next to each item.

_____ **Authorized Vehicles for Storage.** I certify that the vehicle part of this agreement is registered to me in accordance with applicable state laws and Department of the Air Force regulations.

_____ **RV Storage Rental Fees.** The fee is determined by the length of the RV from the tongue of the trailer or the front bumper of the RV to the rear bumper or the furthest most point on the trailer/RV. RV’s discovered greater in length than the occupying spot will vacate the RV storage area within 30 days without compensation for the current rental month but receive a refund (if applicable) for the remaining months. No considerations will not be made to move the customer to a larger spot due to the length of the RV storage wait list. Customers wishing to rent a larger RV storage spot will need to put their name on the RV storage waitlist prior to storing their RV.

_____ **Proximity Access Card.** A onetime fee of \$20 for an access card will be charged for entry to the RV storage area. In the event a patron has multiple storage spots, only one deposit is required per RV storage lot. The deposit may be refunded upon return of the proximity card. Lost cards will be replaced at \$20 per card. Lost card replacement payments are not eligible for a refund. A RV storage spot is considered active until a card is returned or the customer has informed ODR of the lost card and wishes to end the rental agreement.

_____ **RV Storage Billing.** RV Storage fees are due on the 1st day of every month before the close of business. A prorated amount for the current month will be applied if agreement is signed on a date later than the 1st, applicable only to the initial signing period. Fee increments are for 1-12 months, half months are not allowed. A late fee of \$2 per day will be applied for non-payment after 16 days, at which point the \$2 per day late fee will be retroactive to the 1st day of the month up to the date of payment.

_____ Failure to pay any RV Storage fees within 30 days of billing due date will result in initiate actions for back payment, removal and termination of the RV Storage agreement at the Director’s discretion. The Occupant will be required to remove the RV within 48 hours. RV’s not removed within 48 hours will be considered abandoned and processed in accordance with established policy at owner’s expense.

_____ Monetary charges the customer incurs from actions taken by LRAFB ODR is the responsibility of the property owner.

_____ **RV Ownership and Insurance.** State registration and insurance must be in the name of the occupant and must be current at all times while vehicles are stored on Little Rock Air Force Base. In April and October it is mandatory that RV storage customers provide ODR with a current copy of their registration and insurance. Failure to provide current registration and/or insurance will result in limited access to the storage area, and termination of this agreement. Customers who are not in compliance will have 48 hours to provide current documentation. After 48 hours, the vehicle will be considered abandoned and processed in accordance with established policy. ODR must be notified when an RV other than the one on file is stored in the RV storage lot, providing proof of ownership, registration and insurance. Periodic checks are made on all RVs to verify ownership, type, length, etc.

_____ **RV Storage Occupancy and Assignment.** Outdoor Recreation will assign a storage space based on availability and size of the RV. Outdoor Recreation reserves the right within its sole discretion to determine or relocate an RV at any time. This agreement gives the RV owner exclusive, non-transferable rights to use the designated storage space only for the RV described in the attached registration application. No other storage space will be used. The designated storage space will not be used for any other vehicle or loaned to another individual.