

Career & Credentialing Exploration Track (C2E)

Service members pursuing further technical training will receive guidance and help in selecting schools and technical fields. The Career Technical Training track addresses such topics as selection of a reputable career and technical training school, the application process from start to finish, how to use certification finder Web tools and other Internet resources that identify licensed occupations, and a military occupational code translator. Similar to the Education track, upon completing the Career Technical Training track, Service members will be prepared to submit an application to a technical training institute/school/program, schedule a session with a program counselor, and connect with a Student Veterans Organization at that facility, or in the vicinity, as available. Technical training experts and VA vocational education counselors will be available to meet individually with service members, as needed.

Entrepreneurship Track (B2B)

Airmen pursuing self-employment in the private or non-profit sector will learn about the challenges faced by entrepreneurs, the benefits and realities of entrepreneurship, and the steps toward business ownership. Upon completion of the Entrepreneurship track, service members will have developed the initial components of their business plan. After completing an optional eight-week online

course, Airmen and veterans will be connected with a small business owner to mentor and guide them through their business start-up.

Department Of Labor 2-Day

Airmen pursuing employment in the private or non-profit sector will learn about the challenges faced by employees, the benefits and realities of career searching, and the steps toward resume writing, interviewing and salary negotiations. Upon completion of the DOL 2-Day track, service members will have developed the initial components of the needed employment skillset.

TAP Virtual Curriculum

In early fiscal 2020, the Department of Defense introduced virtual delivery of the Transition GPS curriculum via its Training Online Learning management system, <http://www.tapevents.mil/courses>. This resource provides service members who are unable to attend TAP training in person in a “brick and mortar” classroom with the means to obtain online instruction. Members and their families can participate in virtual curriculum at any time during their military career. However, only certain categories of personnel can use virtual curriculum to fulfill mandatory transition requirements and must be authorized by the installation Transition Manager.

<https://www.dodtap.mil>

Mar 23

Transition Assistance Program

SUCCESS

Military & Family Readiness Center

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Military and Family
Readiness Center



940 Arnold Drive
Little Rock AFB, AR 72099
(501) 987-2667

Fax: 501-987-3764

Hours of Operation:

Mon, Wed, Thur, Fri—0730-1630
Tue—0730-1400

www.littlerock.af.mil



www.facebook.com/LittleRockMFRC

VOW to Hire Heroes Act

On Nov 21, 2011, the president signed the Veterans Opportunity to Work (VOW) Act which made service member participation in the Transition Assistance Program mandatory. The revised DoDI 1332.25 as of 2021 now requires TAP components are made available by all military departments and the U.S. Coast Guard. Members retiring should start this process at 24 months prior to retirement eligibility date; separates 18 months. The current mandatory components include:

Initial Counseling (IC) **24-18mos DOS/Ret start**

✓ An Initial Counseling session in which the service member initiates an Individual Transition Plan, or ITP, Self-Assessment, VMET, and CCAF transcript for counseling in assisting to determine the members Tier rating of need for transition assistance. IC's are normally accomplished one-on-one with a transition counselor.

Pre-separation Counseling **24-18mos DOS/Ret after IC**

✓ The purpose is to ensure all separating service members are informed of the transition services and benefits available to assist them and their spouses with the transition to civilian life. Pre-separation counseling should be second in the transition process; however, Airman & Family Readiness Center staffs are flexible and will offer services based on member availability.

TAP Workshop (3 days) **NET 12mos NLT 90days DOS/Ret**

DAY 1 - MYTransition, Military Occupational Crosswalk, Finances and Resilience

DAY 2 Veterans Affairs Benefits Briefings I & II

DAY 3 - Department of Labor Employment Workshop (Some exemptions apply)

Capstone Event **NLT 90days DOS/Ret**

- ✓ Tier Based Requirements
- ✓ Member, A&FRC and Commander verify/sign eform 2648

Career Readiness Standards

Career Readiness Standards (CRS), regarded as the bedrock of the redesigned TAP, are the Department of Defense's tangible measurements of a service member's preparedness for a civilian career. They encompass common and specific standards, with associated products, that must be achieved to demonstrate if a service member is ready to pursue post-separation goals. CRSs capitalize upon the skills and experience that a service member has gained during military service and are aligned to employment, technical training, and/or education competency areas. Although meeting CRSs cannot guarantee a service member's success upon transition, these standards evaluate the level of preparedness a service member has achieved within the context of his or her

post-separation career goals. CRSs were established in DoD Instruction 1332.35 .

Additional Two-Day Tracks

- ✓ MY Education
- ✓ Career & Credentialing Exploration
- ✓ Entrepreneurship
- ✓ Employment

The 2-Day tracks may be optional or mandatory based on the tier rating received during the members IC. Members can participate in one or more of the following two-day Transition GPS Tracks (based on resource availability and operational requirements).

MY Education

Service members pursuing college education will receive guidance to prepare for the college application process. The Education track addresses such topics as identifying educational goals, education funding, and researching and comparing institutions. Upon completion of the Education track, service members will be prepared to submit an application to an academic institution, schedule a session with a counselor from the institution, and connect with a Student Veterans Organization on campus. Service members will be able to meet with education counselors for individualized preparation as desired.